

Mortgage Post-Closing Checklist



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| Item | Done |
|---|------|
| Conventional Loans (FNMA & FHLMC) | |
| Uniform Closing Dataset (UCD) Submission | [] |
| Fannie Mae (FNMA) Loan Delivery File | [] |
| Freddie Mac (FHLMC) Loan Delivery File | [] |
| Loan Quality Initiative (LQI) Review | [] |
| Final AUS Findings (DU/LPA) | [] |
| Mortgage Insurance Certificate (If Required) | [] |
| Seller's Affidavit & Warranty Deed | [] |
| Note Endorsement to Investor | [] |
| Federal Housing Administration (FHA) Loans | |
| Final FHA Loan Approval | [] |
| FHA Case Number Assignment Verification | [] |
| FHA Mortgage Insurance Premium (MIP) Paid | [] |
| FHA Loan Endorsement Review | [] |
| FHA HUD-1 Settlement Statement | [] |
| FHA Loan Certification | [] |
| FHA Appraisal Compliance Certification | [] |
| Final Quality Control & Compliance Review | |
| Post-Closing Audit Completion | [] |
| Investor/Agency Delivery Confirmation | [] |
| Regulatory Compliance Verification (RESPA, TILA, TRID) | [] |
| Borrower Contact for Loan Servicing Setup | [] |
| Final Loan Boarding to Servicer | [] |
| Document Storage & Retention Compliance | [] |
| General Post-Closing Items | |
| Final Closing Disclosure (CD) Signed | [] |
| Final Loan Approval Confirmation | [] |
| Loan Documents Executed & Notarized | [] |
| Wire Transfer & Loan Funding Verified | [] |
| Title Policy Issued & Recorded | [] |
| Mortgage/Deed of Trust Recorded | [] |
| Escrow Account Set Up (If Applicable) | [] |
| Homeowners Insurance Confirmed | [] |
| Final Loan Package Sent to Investor/Servicer | [] |
| Quality Control Audit Initiated | [] |
| United States Department of Agriculture (USDA) Loans | |
| USDA Loan Guarantee Submission | [] |
| USDA Rural Housing Eligibility Confirmation | [] |
| USDA Conditional Commitment Compliance | [] |
| USDA Annual Fee Payment Confirmation | [] |
| Final USDA Loan Review & Approval | [] |
| USDA Closing Certification | [] |
| Veterans Affairs (VA) Loans | |
| VA Loan Guaranty Certificate | [] |

| Item | Done |
|---|------|
| VA Funding Fee Payment Confirmation | [] |
| Final VA Loan Analysis & Compliance | [] |
| VA NOV (Notice of Value) Certification | [] |
| VA Residual Income Calculation Verified | [] |
| VA Loan Closing Acknowledgment | [] |
| Final VA Loan Guarantee Submission | [] |

Notes:

*For guidance and informational purposes only